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President:  
The Marquess of Salisbury

## 66<sup>th</sup> Annual Open Exhibition 6<sup>th</sup> May to 19<sup>th</sup> May 2018

The Cowbridge Halls, Cowbridge, Hertford SG14 1PG

**Associate Members Form, handing in Saturday 28<sup>th</sup> April 2018**

Society use Cat No.	Medium	Title of work (maximum of 6 pieces). If a print is accepted, there is a browser for the sale of further prints from that edition. Download and complete a Browser Print Form from our web site.	Price	To be used on collection

Only one work may be submitted "not for sale", please print NFS in the price column and on the labels.

The above works are submitted for consideration of the council and hanging committee subject to the accompanying conditions issued herewith. I confirm that I have read and accept these terms and conditions.

Signature.....

Name (IN BLOCK CAPITALS).....

Address.....

Post Code.....Email Address.....

Telephone Number.....Mobile Phone No.....

All exhibitors are particularly requested to observe carefully the times specified for handing in and collecting work. No work will be accepted after **10:00am** on the handing in day.  
*There is a small amount of space available in front of the church for the disabled only to park whilst delivering their work.*

Pictures must be handed in strung with D rings already fixed, but artists must tape over the D rings at the back of the picture to avoid damage to other frames.

*Hertford Art Society will not provide these and without them work will be rejected*

All work to state its medium on the entry form and labels. *See Reverse.*

The society is obliged to provide adequate supervision throughout the exhibition.

Please place a tick in the following box if you are able to assist by acting as a steward.

Surname  
of Artist

## Media Key

Please enter the code in the media column on the front of the submissions form

Single Media		Code
	Watercolour	WC
	Oil	O
	Acrylic	A
	Gouache	G
	Charcoal	C
	Pencil	P
	Ink	I
	Soft Pastel	SP
	Oil Pastel	OP
Mixed Media	Collage	MMC
	Acrylic/Ink	MMAI
	Acrylic/Oil	MMAO
	Acrylic/Collage	MMAC
	Watercolour/Ink	MMWI
	Watercolour/Pastel	MMWP
Prints	Woodcut	PW
	Etching	PE
	Linocut	PL
	Monoprint	PM
	Dry Point Etching	PDPE
	Screen Print	PSP
	Monotype	PMT
	Print – Dry Point	PDP
	Print Other	PO
	Print - Collograph	PC
	Digital	PD
3D	Metal	3DME
	Plastics	3DP
	Stone	3DS
	Wood	3DW
	Ceramic	3DC
	Mixed	3DMI
	Other	3DO

Other media please indicate

### **Terms and Conditions: Associate Members**

**Associate Members** – On payment of a £5.00 fee any artist may become an associate member of the Hertford Art Society for the duration of the exhibition and so be entitled to submit up to six works. No other rights pertain to the associate membership. Hertford Art Society will not accept work on behalf of artists from agents or galleries.

**Handling Fee** - A non-returnable handling fee of £3.00 will be charged for each work submitted.

**Price** - All work offered for sale must be priced at £50 or more. Only one work may be submitted "not for sale", please print NFS in the price column and on the labels.

**Labels** - Two labels must be attached to each work, one (template provided by the Hertford Art Society) tied to the work and one gummed on the back. The string of the tied-on label should be long enough to hang over the front of the picture. Name, address, title of work, medium and price should be written clearly in block capitals on both labels, which will be used to complete the catalogue.

**Medium** - Works may be in black and white, oil, pastel, watercolour, acrylic, sculpture, pottery or any acceptable contemporary media. Digital art will be accepted as a creative medium and all work is to be produced on, and of, materials of proven durability. As with other accepted media used to produce creative art works all prints are to be a declared number of Limited Editions, which must be stated, or guaranteed as a one-off image. Artists may make available extra editions of accepted prints of Limited Editions. Photography in any medium is not acceptable. All prints submitted must be original artist's prints and not a mechanical reproduction of an image created in a different medium. Pressed or dried flowers and copies of another artist's work are not permissible. All work to state its medium on the entry form and labels.

**Framing** Pictures must be framed to a high standard with any glass protected by an adequate frame stout enough to take **D rings**. Clip frames are not permitted. Badly framed works will not be accepted. Unframed works may be accepted if properly finished and at the discretion of the Exhibition Co-ordinator. Pictures must be handed in strung with **D rings** already fixed to the back of the picture. **D rings** must be taped over to avoid damage to other frames.

*Hertford Art Society will not provide these and without them work will be rejected.*

**Selection/Prizes** - Selection of all work to be exhibited will be made by independent judges who will also award the John Goss prize for the picture judged "best in Exhibition", the Mayor of Hertford's award for "best 3D work", the Lady Laming award for "abstract art", the Bill Dale Award, which is awarded only to members who regularly participate in Society activities, and the Edward Mason award for the "most outstanding watercolour painting".

*The Society reserves the right of refusal of any work.*

**Window Displays** - *In addition, certain pictures may be selected for window displays in the local area.*

**Reproduction** - *The Society reserves the right to reproduce any work exhibited in association with the exhibition, without any copyright fees.*

**Copyright** - Exhibitors are personally responsible for any breaches of copyright.

**Commission** - The Society will charge a commission of 25% on all sales made and a similar commission of 25% is payable on the value of work sold as a result of the Exhibition, or commissions arranged through the Society. Hertford Art Society has sole selling rights to any work exhibited for the duration of the Exhibition.

**Loss or Damage** - Whilst care will be taken, the Society and/or its agents accept no responsibility whatsoever for any loss or damage to any work submitted or entrusted to them, whatsoever the cause. All works submitted are and remain at their owner's risk absolutely and artists should insure their work. The Society and/or its agents will not reimburse artists for any loss or damage however sustained.

### **Collection of Rejected and Unsold Work**

It is the artist's responsibility to collect those works not accepted for the exhibition. The Society is not able to contact artists to tell them if they have any pictures to collect. Artists may phone (07720 292712) after 2.30pm to discover whether they have rejected works to collect.

**\*Rejected works** must be collected on handing in day, that afternoon between 3.00pm and 4.30pm, Saturday 28<sup>nd</sup> April.

All unsold works must be collected on Saturday 19<sup>th</sup> May from the Cowbridge Halls between 3.00pm and 4.30pm. The Society's Agent, at the artist's expense and risk, will store uncollected works.

**\*Storage of Uncollected Works** – A charge will be levied of **£5.00 for each work per week** or part thereof up to a maximum of 3 months. Thereafter, works will be considered abandoned. After giving notice to the artist, the Society will dispose of such work. The storage fees, however, will still be payable. Before any works are collected the Agent should be telephoned (01992 581978) to make mutually convenient arrangements.

## Exhibition 6<sup>th</sup> to 19<sup>th</sup> May 2018

### Opening Times

<b>Handing In</b>	Saturday 28 <sup>th</sup> April	8.30am to 10.00am
<b>Collection of Unaccepted Work</b>	Saturday 28 <sup>th</sup> April	3.00pm to 4.30pm
<b>Private View</b>	Saturday 5 <sup>th</sup> May Sunday 6 <sup>th</sup> May	6.30pm to 9.00pm 11.30am to 1.00pm
<b>Exhibition Times</b>	Sunday 6 <sup>th</sup> May Weekdays Saturday 12 <sup>th</sup> May Sunday 13 <sup>th</sup> May Saturday 19 <sup>th</sup> May	1.30pm to 4.30pm 11.00am to 8.00pm 10.00am to 8.00pm 11.00am to 4.30pm 10.00am to 2.30pm
<b>Exhibition Closes</b>	Saturday 19 <sup>th</sup> May	2.30pm
<b>Collection of Sold Work</b>	Saturday 19 <sup>th</sup> May	3.00pm to 4.30pm
<b>Collection of Unsold Work</b>	Saturday 19 <sup>th</sup> May	3.30pm to 4.30pm

- To avoid overcrowding artists are encouraged to attend the Sunday Private preview.
- Artists should be aware that on past experience, some 40% of works submitted are selected for the exhibition and of those some 35% are sold.

**\*Please note**, due to the excessive number of uncollected artworks from previous years the agent's fees have been increased and will be collected before the release of uncollected works

### **Communications**

Communications should be addressed to: Exhibition Co-ordinator, Michael Radley,

Email: [radleymichael@yahoo.co.uk](mailto:radleymichael@yahoo.co.uk)

Telephone: 01992 550897 or Hertford Art Society Mobile: 07720 292712